

**MINUTES of MEETING of BUTE AND COWAL COMMUNITY PLANNING GROUP held in
EAGLESHAM HOUSE, ROTHESAY
on TUESDAY, 9 FEBRUARY 2016**

Present: Willie Lynch (Chair)
Councillor Isobel Strong
Councillor Bruce Marshall
Councillor Gordon Blair
Councillor Robert MacIntyre
Shirley MacLeod, Area Governance Manager
Samantha Quarton, Community Planning Officer
Fiona Johnston, Area Education Officer
Jeannie Holles, Adult Learning Manager
Janet McKellar, H.E.L.P
Sue Gledhill, HIE
Jayne Lawrence-Winch, Area Manager – Adult Care (by lync)
Iain McNaughton, Bute and Cowal Community CAUCUS
Chief Inspector Paul Robertson, Police Scotland
Lana Stewart, Police Scotland
Stuart MacLean, Scottish Fire and Rescue
Julie Semple, Bute Advice Centre

1. WELCOME AND APOLOGIES

Apologies for absence were intimated by:

Councillor Dick Walsh
Councillor James McQueen
Councillor Michael Breslin
Councillor Alex McNaughton
Councillor Len Scoullar
Ruaridh MacGregor, Scottish Water
Sharon MacDonald, Community Development Officer
Donald Melville, Business Gateway
David McKenzie, Loch Lomond and the Trossachs National Park
Frazer Coupland, No Fuss Events
Alistair McLaren, THI

2. DECLARATIONS OF INTEREST

No declarations of interest were intimated.

3. MINUTES

(a) Bute and Cowal Community Planning Group 10 November 2015

The minute of the Bute and Cowal Community Planning Group meeting of 10 November 2015 was approved as a correct record.

(b) **Cowal Transport Forum 4 December 2015**

The minute of the Cowal Transport Forum, 4 December 2015 was noted.

(c) **Cowal Transport Forum 29 January 2016**

The Minute of the Cowal Transport Forum, 29 January 2016 was noted.

(d) **Forward Dunoon and Cowal Group 12 January 2016**

The minute of the Forward Dunoon and Cowal Group, 12 January 2016 was noted.

(e) **Minute of the Third Sector and Communities CPP Strategic Group meeting held on 24th November 2015**

The minute of the Third Sector and Communities CPP Strategic Group, 24 November 2015 was noted.

4. STANDING ITEM: MANAGEMENT COMMITTEE UPDATE

The Community Planning Officer took the Group through a report which provided highlights from the Community Planning Partnership Management Committee meeting on 18th December 2015 with particular emphasis on matters raised by Area Community Planning Groups.

Decision

The Group noted the contents of the report and requested that:

- a) The Scottish Ambulance service be encouraged to become active partners in Community Planning at both strategic and local level.
- b) Visit Scotland be encouraged to become active partners in Community Planning at both strategic and local level.
- c) Helen Dick of the Argyll and the Isles Tourism Cooperative Ltd be invited to join the Bute and Cowal CPG.
- d) That the pupil councils of both Dunoon Grammar School and Rothesay Academy be invited to nominate representatives to sit on the Bute and Cowal CPG.

(Ref: Report by Community Planning Manager dated 9 February 2016, submitted)

5. REVIEW OF SOA DELIVERY PLANS

The Community Planning Officer took the Group through a report which provides an update on the review of the SOA delivery plan, with a purpose of keeping the Area Community Planning Groups informed of progress.

The Group engaged in a conversation relating to depopulation issues that are affecting the Bute and Cowal Area and ways in which the issue could be addressed.

Decision

The Group noted the contents of the report.

(Ref: Report by Community Planning Manager, dated 9 February 2016, submitted)

6. REVIEW OF TERMS OF REFERENCE FOR AREA COMMUNITY PLANNING GROUPS

The Area Governance Manager took the Group through a report which provided information relating to the implementation of the current terms of reference and revised ways of working which have now been in operation for a period of one year. The Chair of the Bute and Cowal Community Planning Group expressed the opinion that the current meetings are heading in the right direction and there is now an increase in community engagement. Mr Lynch also requested that reports being submitted for consideration have a direct link to SOA outcomes, key actions and timescales for the future.

Decision

The Group:

1. Noted the contents of the report and;
2. Agreed to provide feedback on the current Terms of Reference.
3. Agreed that future reports to the CPG have a direct link to SOA outcomes, outlining how topics are delivery on outcomes, progress to date and key actions and timescales for the future.

(Ref: Report by Area Governance Manager dated 9 February 2016 submitted)

7. OUTCOME 3: EDUCATION, SKILLS AND TRAINING MAXIMISES OPPORTUNITIES FOR ALL

(a) Education Standards and Quality

The Area Education Officer took the Group through a report on the major achievements made within education in Argyll and Bute across the session 2014/2015 including the SQA examination results for pupils who sat examinations in May/June 2015.

Decision

The Group noted the contents of the report.

(Ref: Report by Head of Education dated 9 February 2016, submitted)

(b) CLD Partnership Plan

The Group considered a progress update report on the work carried out by the Argyll and Bute Strategic CLD Partnership with the publication of a web based Community Learning and Development Plan.

Decision

The Group:

1. Noted the contents of the report and;
2. Noted a full report would be submitted to the May 2016 CPG meeting.

(Ref: Report by Adult Learning Manager dated 9 February 2016, submitted)

8. OUTCOME 4: CHILDREN AND YOUNG PEOPLE HAVE THE BEST POSSIBLE START

(a) HELP Project Activity update

The Manager for H.E.L.P took the Group through a presentation which provided an overview of work carried out by the project in Bute and Cowal and also highlighted their main goals and achievements to date.

Decision

The Group noted the contents of the report.

(Ref: Presentation by H.E.L.P Manager dated 9 February 2016, submitted)

9. OUTCOME 1: THE ECONOMY IS DIVERSE AND THRIVING

(a) HIE Update Report

The Interim Area Manager for Highlands and the Islands Enterprise took the Group through a report which provided information on some of the steps being undertaken to improve the local economy by HIE.

Decision

The Group noted the contents of the report.

(Ref: Report by Interim Area Manager, HIE dated 9 February 2016, submitted)

(b) No Fuss Events - Activity Update

The Group considered an email update submitted by No Fuss Events which outlined the goals and achievements of the business and a breakdown of events that have either taken place or are scheduled for the Bute and Cowal Area. Apologies had been submitted by Frazer Coupland, No Fuss Events so therefore no further update was provided.

Decision

The Group noted the contents of the email update.

(Ref: Email by No Fuss Representative dated 9 February 2016, submitted)

(c) Bute Calendar

The Community Planning Officer took the Group through the online Bute Calendar which provides a comprehensive list of events taking place in the Bute Area.

Decision

The Group noted the online Bute calendar.

(Ref: Online calendar by Community Development Officer dated 9

February 2016, submitted)

10. OUTCOME 2: WE HAVE INFRASTRUCTURE THAT SUPPORTS GROWTH

(a) Scottish Water Activity Update

Apologies from a Scottish Water representative were submitted to the meeting so therefore no update was provided.

Decision

The Group:

1. Noted the lack of representation and;
2. Noted that the CCP management committee would engage with Scottish Water to provide representation to the meetings.

11. OUTCOME 5: PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES

(a) Standing Item: Health and Social Care Integration

The Adult Care Area Manager took the Group through a report providing an update on the actions currently being undertaken to establish the Argyll and Bute Health and Social Care Partnership which will go live on the 1st April 2016.

Decision

The Group noted the contents of the report.

(Ref: Report by Programme Lead Integration dated 9 February 2016, submitted)

12. PARTNERS UPDATE

Police Scotland

Representatives from Police Scotland provided the Group with the following verbal update:

- Currently trying to increase resources on the Appropriate Adult Committee.
- Continuing to work with trading standards to target scammers in Argyll and Bute.
- Funds were made available through Choices for Life which allowed Police Scotland and partner agencies to take a drug and alcohol misuse campaign to schools across Argyll and Bute.
- Overall for the last quarter there was an increase in assaults, a contribution to this could be that there is a higher detection rate and also more people coming forward to report crimes.
- Anti Social Behaviour has decreased in both Bute and Cowal.
- Nine premises are currently signed up to the Pubwatch campaign and to date they have held two meetings.
- Police Scotland are engaged with staff in local secondary schools with a focus on early intervention.
- From a policing perspective the settlement of the Syrian refugees into Bute went smoothly.

Scottish Fire and Rescue

A Scottish Fire and Rescue representative provided the Group with the following update:

- The figure for deliberate fires is very low
- A reduction in accidental fires from 17 to 10 in the last quarter.
- No fire casualties or fatalities to report.
- Slight increase in road traffic incidents.
- Increase in flooding incidents
- Increase in call outs to assist the Scottish Ambulance service.
- Fire safety talks have been given in schools and sheltered housing complexes.
- Scottish Fire and Rescue are currently recruiting in the area for part time positions.

Third Sector

Alistair McLaren on behalf of the THI had submitted apologies to the meeting, so therefore no update was provided.

Loch Lomond and the Trossachs National Park

The Loch Lomond and the Trossachs National Park representative had submitted apologies to the meeting, therefore no update was provided.

Bute and Cowal Community CAUCUS

Iain McNaughton on behalf of the CAUCUS informed the group that there was no update to report at this time.

NHS

An NHS representative was not present at the meeting, therefore no update was provided.

Housing Associations

No Housing Association representatives were present at the meeting, therefore no update was provided.

HIE

Sue Gledhill from HIE had already presented an HIE update under outcome one, item 9. (a) of the agenda, therefore no further update was required.

13. PROPOSED 2016/2017 MEETING SCHEDULE

The Area Governance Manager took the Group through a report on the proposed CPG meeting schedule for Bute and Cowal 2016/2017.

Decision

The Group:

1. Noted the contents of the report and;
2. Agreed the dates contained in the report.
3. Agreed to look into facilitating an evening meeting for November to be held in Dunoon Grammar School.

(Ref: Report by Area Governance Manager dated 9 February 2016, submitted)